

**Meeting Minutes
Board of Trustees
Tuesday 18 April 2017, 4.30pm
Exeter**

Attendees:

Rob Bosworth – Chair (RB)
 Debra Myhill – Vice Chair (DM)
 Alex Walmsley (AW)
 Rebecca Mitchell (RM)
 Ray Beale (RBe)
 Richard Jacobs (RJ)
 Saxon Spence (SS)
 Moira Marder (MM)

Josie Medforth – COO (JM)
 Alison Layton-Hill - Clerk & Trust Secretary (ALH)

Minutes

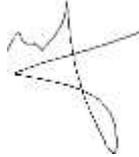
Item Ref	Business	Action
1.	<p>Welcome, Apologies and Declarations of interest RB welcomed all present. Apologies were received from Simon Gregory. AW is Chair of another Trust.</p>	
2.	<p>Minutes of Previous meetings The minutes of the meeting held on 7 December 2016 were approved as an accurate record.</p>	
3.	<p>Matters Arising None</p>	
Items for Approval		
4.	<p>Appointments Trustees approved the formal appointment of AW as a trustee and Chair of the Audit, Finance & Resources Committee.</p> <p>Trustees approved the formal appointment of Eric Eveleigh as an elected parent governor at Isca Academy. ALH to send a letter of appointment.</p> <p>Trustees formally accepted the resignation of EDEN as a Director of the Trust.</p>	ALH
5.	<p>Audit, Finance & Resources Committee Minutes AW presented the minutes of the Audit, Finance & Resources Committee. Sue Pym, the new Director of Finance commences on 2 May 2017. Further discussion is noted in the Part B minutes.</p> <p>Performance & Standards Committee Minutes DM presented the minutes of the Performance & Standards Committee and advised that it is encouraging that predictions are looking to be strong. MM confirmed that in</p>	

	<p>terms of Progress 8 a grade 4 is now a valid pass, being a C grade equivalent. Isca Academy and St James are predicting that over 70% of pupils will be leaving with a grade 4 or above. This is an excellent improvement for Isca and evidences that last year's data was the beginning of a turn round in performance. DM stated that there is much focus on data and raised that consideration must still be given to the wider learner experience and ensure pupils are developing as independent learners. RBe asked if narrowing the curriculum will impact PFI in terms of the need to change accommodation to reflect the change in curriculum. MM said we do need to look at accommodation particularly those that are currently being used as technology rooms on a school by school basis.</p>	
6.	<p>West Exe – Due Diligence Trustees agreed to postpone this item, JM to report back to the next board meeting.</p>	JM
7.	<p>Whipton Barton Trustees agreed that JM continue to look at due diligence to enable Whipton Barton to formally join the TWMAT. JM to report back to the next Board meeting.</p>	JM
8.	<p>Winding up the Ted Wragg Trust Trustees approved that the Ted Wragg Trust could be wound up. RB to advise Members and the Articles of Association will need to be redrafted.</p>	RB/ALH
Items for Information		
9.	<p>Change of Registered Address Trustees noted the change of registered address to Cranbrook Education Campus.</p>	
10.	<p>CEO's Report MM summarised the CEO's report. SS asked if fewer TAs, due to funding challenges, is exacerbating the issue of widening gaps and in school variation and if PFI is making it difficult to provide out of school opportunities. MM confirmed that this is the case but that it should be possible to use CEC more and for the Trust secondary schools to work in a joined up way. In terms of pupil premium DM voiced that £750k ought to make a difference. RM suggested cross trust leadership, ie. heads having a lead role across the trust. MM was positive about this idea. RJ suggested also using teachers across schools and MM confirmed that these conversations were taking place. It was agreed that this would be a discussion subject at the Summer Conference.</p> <p>DM queried the grading of outstanding for St James by Challenge Partners and asked if they had considered the in school variation. MM believes that Ofsted would consider St James to be a comfortable 'good'.</p> <p>A safeguarding consultant is due to provide safeguarding support to the Trust. JM to resolve potential issue with insurance costs.</p> <p>RB thanked MM or her report.</p>	JM
11.	<p>Exwick Heights update Exwick Heights is now part of the trust and MM will formally welcome the Head at the leadership strategy meeting.</p>	MM

12.	<p>MAT Growth Review RB advised that the Growth Review was a positive experience and the feedback was good in terms of vision and staff. The outcome was to confirm that the trust has capacity to grow and this was fed back to the RSC.</p> <p>MM continues to have a relationship with Haberdashers and is planning to visit them.</p>	
13.	<p>MAT Growth Strategy This item was discussed and noted in Part B.</p>	
14.	<p>Creative School Update JM advised that there is little to report and that the school opening is now likely to be September 2020. The delay is due to land purchase issues and lack of housing development. It was agreed that the Trust would not consider opening with temporary accommodation. AW said lessons must be learnt from the opening of CEC.</p>	
15.	<p>Terms of Office Trustees formally noted that the terms of four trustees are coming to an end. ALH to email these trustees to arrange for a 1-1 with RB.</p>	ALH
16.	<p>Chairs of CoMAT feedback</p> <p>RB talked about his involvement with the CoMAT group. There appears to still be a lack of understanding in terms of the accountability of LGBs and Trusts. RB stated that it is clear that the accountability rests with the Trust. AW was also in attendance and confirmed that TWMAT fits the preferred model geographically and in terms of school improvement. RB confirmed that Chairs of MATs will share documentation eg. JDs and schemes of delegation.</p>	
17.	<p>CPD RB asked that trustees keep ALH informed about CPD they have undertaken. RB explained that he has a mentor and is part of the CoMAT group. MM also has a mentor. ALH to circulate training opportunities to trustees.</p>	All ALH
Trustee Only section		
Any Other Business & Next Meeting Date		
18.	<p>Strategic Plan JM advised that a new strategic plan will be developed. The process will flow from a strategic meeting with Heads (24/4), an Executive awayday (12/5) and the Trustee awayday (6/7)</p> <p>RB reminded trustees of the awayday on 6 July which will include a Chairs Report, Strategic Planning, Board Self-Assessment and Trustee Competency Framework.</p> <p>The Summer Conference will take place on the afternoon of 20 July and will include a Chair and CEO update and discussion around the Trust Vision and Values.</p>	

	Date of next meeting: Thursday 20 July 2017 at 10.00am	
	Meeting closed at 18.30	

Signed by Chair of the Committee



Date: 20 July 2017