

**Meeting Minutes
Board of Trustees
Thursday 20 July 2017, 10.00am
Exeter College**

Attendees:

Rob Bosworth – Chair (RB)
 Alex Walmsley (AW)
 Rebecca Mitchell (RM)
 Ray Beale (RBe)
 Saxon Spence (SS)
 Moira Marder (MM)

Josie Medforth – COO (JM)
 Sue Pym – DoF (SP)
 Alison Layton-Hill – Clerk to the Trust (ALH)
 Becky Palmer (observing) (BP)

Minutes

Item Ref	Business	Action
1.	<p>Welcome, Apologies and Declarations of interest RB welcomed all present. Apologies were received from Simon Gregory and Richard Jacob. Debra Myhill was also not in attendance. AW is Chair of another Trust.</p>	
2.	<p>Minutes of Previous meetings ALH apologised that DM was not noted as attending the previous meeting and will correct the minutes.</p> <p>The minutes of the meeting held on 18 April 2017 were approved as an accurate record.</p>	ALH
3.	<p>Matters Arising None</p>	
Items for Approval		
4.	<p>Appointments/Resignations</p> <p>Trustee Appointments All trustees approved the appointment of Philip Bostock. All trustees approved the appointment of Elaine Hobson. Reservations were noted that a head teacher may be unable to give sufficient time to the role. However, all trustees approved the appointment of Tracey Amos. ALH to send letters of appointment</p>	ALH

	<p>Trustee Resignation RB met with all trustees whose terms were coming to an end. SS agreed to remain a trustee and DM and RJ agreed to continue for one more year.</p> <p>The Board noted that SG's term had come to an end and that he did not wish to continue as a Trustee. RB thanked SG, particularly acknowledging him as a founder trustee. RB is waiting to hear if anyone else at Foot Anstey would be interested in becoming a trustee.</p> <p>Governor Appointments Trustees approved the appointment of Rebecca Bright (Cranbrook). ALH to issue a letter of appointment. SS raised the need to provide CEC with a link trustee.</p> <p>Trustees approved the appointment of Helen Crossfield (Exwick Heights) who has been a governor at Isca. ALH to issue a letter of appointment.</p>	<p>ALH</p> <p>RB</p> <p>ALH</p>
<p>5.</p>	<p>Chief Executive Officer's Report</p> <p>MM presented the CEO report.</p> <p>MM referred trustees to the performance predictions and dashboard explaining the turbulence in predictions this year and the likelihood of variations. This year grade 4+ results will be published as these are sufficient to move onto L3 qualifications. Next year 5+ results will be published. From the predictions, Isca has improved and St James and West Exe remain stable.</p> <p>MM raised the decline in attendance as an issue which appears to be due to an unusual amount of sickness and holidays taken in term time.</p> <p>MM advised that there needs to be an absolute focus on the gap between pupil premium and non-pupil premium children for the trust and across Devon. There is also a need to focus on the most able pupils.</p> <p>MM corrected the exclusion data for the year: West Exe 7, St James 1 and Isca 2. The trust is concerned about what is happening to permanently excluded children as there appears to be little success in terms of reintegration into mainstream. MM would like the TWMAT to take responsibility for Exeter's excluded secondary students and agree additional funding from DCC. SS expressed concern that CAHMS are refusing to recognise mental health problems in young people with cognitive problems. MM explained that there is a disabled facility at St Luke's but that St Luke's but it is already at capacity. RB suggested that the trust could work in partnership with Ellen Tinkham which SS agreed with.</p> <p>ALH to invite Jon Lunn to attend the first full board meeting in the next academic year with the results data.</p> <p>MM referred trustees to the positive primary data. Exwick Heights SATs results are significantly above the national average. The KS1 data for CEC is promising and the improvement in maths from Y1 to Y2 is excellent. RB asked when CEC will be externally validated and MM confirmed that Ofsted are due within the next academic year.</p>	<p>ALH</p>

	MM confirmed that Sarah O'Shea will be undertaking a full safeguarding review of all trust schools, in addition to the Babcock reviews, and her reports will be considered at the Performance & Standards Committee meetings.	
6.	<p>Audit, Finance & Resources Committee Minutes</p> <p>This item was discussed and noted in Part B of the minutes.</p> <p>Performance & Standards Committee Minutes</p> <p>This item was discussed and noted in Part B of the minutes.</p>	
7.	<p>FMGS Return</p> <p>Trustees approved the FMGS return, SP to submit.</p>	SP
8.	<p>West Exe – Due Diligence</p> <p>All trustees agreed to academisation post January 2018.</p>	
9.	<p>Whipton Barton – Due Diligence</p> <p>This item was discussed and noted in Part B of the minutes.</p>	
10.	<p>Winding up the Ted Wragg Trust</p> <p>Trustees agreed to hold winding up the Ted Wragg Trust.</p>	
Items for Information		
11.	<p>Trust Chairs Meeting</p> <p>RB gave feedback following the Trust Chair meeting held on 6 July 2017.</p> <p>It was agreed that the SCR will be scrutinised by the P & S Committee. SP and AW are working on a trust single bank account. MM to talk to the Exec team in terms of capacity to look at new funding streams.</p>	SP/AW MM
12.	<p>LGB Chairs Meeting</p> <p>RB gave feedback following the LGB Chairs meeting on 18 July 2017</p> <p>The LGB Chairs felt that the LGBs are becoming more mechanistic based on the cycle of business. JM will revise the cycle of business to be outcome based with a focus on teaching a learning.</p> <p>RB advised that LGBs need a clear vision from the trust which will be available following the summer conference.</p>	JM

Any Other Business & Next Meeting Date

18.	RB advised that in terms of securing alternative funding sources, the first step is to identify what the challenges are that the trust wishes to solve and then look for the right capacity.	
	Date of next meeting: 13 December 2017 at 4.30pm at Exeter College	
	Meeting closed at 12.00	

Signed by Chair of the Committee:



Date: 13 December 2017