

Ted Wragg Multi-Academy Trust meeting

Minutes of meeting held on Monday 1st June 2015 at ISCA Academy, Exeter

Present: Debra Myhill (Chair)
 Rob Bosworth (Vice Chair)
 Lizzy Anderson (CFO)
 Lewis Banfield
 Ray Beale
 Richard Jacobs
 Lynda Jones
 Saxon Spence
 Tatiana Wilson

In Attendance: Gina Woodcraft
 Moira Marder

Steph Barnard - minutes

<p>1.</p>	<p>Welcome, Apologies, and declarations of Interest Apologies were received from Sue Baker, Simon Gregory, Roger Fetherston and Steve Hayfield.</p> <p>No declarations of interest were recorded.</p> <p>The Trust welcomed Lynda Jones as a new Trustee.</p>	
<p>2.</p>	<p>Minutes of Previous meeting Two small typing amendments to the minutes were noted from Lewis Banfield and corrected. The minutes of the meeting on 23rd March 2015 were agreed as an accurate record.</p>	
<p>3.</p>	<p>Matters Arising</p> <ul style="list-style-type: none"> - DM is producing a letter to Christina Mabin at Devon County Council regarding SEN numbers. TW will help with the letter. SS added that the 2 students from New Town who were going to Isca are now not. - St Leonards – RB & DM to meet with the Head Teacher to talk about the Trust. - RB will give a governance update for Cranbrook Education Campus under Item 6. - Away Day Dates will be discussed under Item 13. 	<p>DM/TW</p>
<p>4.</p>	<p>ISCA LGB report GW gave an overview of the LGB report adding that Isca had had a productive two months and Simon Weir is getting to grips with his role and is working closely with MM.</p> <p>GW added that it has taken a few attempts to get the Self Evaluation document right and there are still some concerns with it.</p>	

	<p>DM asked how confident the LGB are in the current predictions, given the problems in the past? GW said that it was very difficult to say but Simon Weir is very confident with the figures. MM added that she has done a learning walk at Isca and currently the English results are not being triangulated with what is being delivered so they need to get a bit more consistency. MM added that science seems to have stabilised and the quality of teaching has improved, but due to a curriculum change there will be a transitional period.</p> <p>GW confirmed that it feels that things are changing and the LGB are confident that the sense of caring should now be apparent in the school.</p> <p>SS queried that it can be hard for a school to identify problems from within so asked GW if there was a feeling that all staff recognise what needs to be done? GW explained that staff are moving towards a culture of acceptance rather than defensiveness, but added that there will still be a few areas to work on.</p> <p>RJ raised a concern about complacency at Isca but GW assured RJ that they are trying to keep on the case and will make sure that things don't slip again.</p> <p>TW asked if there was an opportunity for cross-school moderation? DM/MM confirmed that yes this will be key going forward.</p> <p>SS added that a concern has been expressed about empty places, and Isca getting more than their fair share of students with additional needs. GW explained that in the past parents chose Isca due to its arts and media but confirmed that this has changed. Isca are trying to turn this around so that they become first choice again. GW added that from recent figures they have a different profile of students including higher ability children.</p> <p>RB asked about the strategy for the Monitoring visit on June 10th? GW confirmed that yes there is a strategy and they have a very good agenda and have done a lot of research. MM added that they need to be clear that there have been problems but that there is now a strategy to put it right. MM will be there to support on the day. RB also added that they need to get across that the Trust wasn't happy but have intervened in order to get improvements.</p> <p>RJ added that Isca need to identify a USP to market themselves. GW explained that traditionally this has been creative arts and extra-curricular activities.</p>	
<p>8.</p>	<p>Head teacher Appointment (Isca)</p> <p>GW explained that the recruitment for the head of school at Isca has been brought forward from September so that they can have someone in place for the parent's evenings. GW, MM, RF & Helen Crossfield have formed a working party to take this forward and have produced a recruitment pack for interested candidates. The advert will go out on online on 15th June. The proposed dates for interviews are 13th & 14th</p>	

	<p>attend the Trust meetings. The Trust voted and agreed that the Executive Principal for School Improvement will be appointed as a Director of the Board of Trustees.</p> <p>DM will amend the role descriptor as per the discussions and points raised. DM will take advice on whether the post can be advertised internally within the Trust initially, and will then propose a formal appointment process for the Trust.</p> <p>DM confirmed that the next post to appoint, once funding is secured, is the Executive Officer.</p>	
10.	<p>Update from Audit Committee</p> <p>RJ confirmed that the minutes from the meeting on 18th May were circulated to the Trust for information. The next meeting will be at Isca in September. There were no questions raised by Trustees.</p>	
11.	<p>Approval of Gift & Hospitality Register</p> <p>The Audit Committee recommend that the Trust approves the proposed Gift & Hospitality policy. All approved the policy. This policy will be circulate to LGBs to adopt and sign and the register will be sent to Trustees to complete.</p>	SB
12.	<p>Review of Risk Register</p> <p>The Trust had no changes to the risk register but agreed to discuss mitigation of risk on regular basis.</p>	
13.	<p>September Away Day</p> <p>DM proposed three dates for a ½ Away Day of 15th, 17th or 23rd September. The 15th is already a MAT meeting at 5.30pm. All agreed to the 15th Sept at 1pm at Cranbrook Education Campus with the MAT meeting to follow. SB will confirm the date by email</p>	SB
	<p>AOB</p> <ul style="list-style-type: none"> DM confirmed that she had met with St Davids School this week and spoken to the Chair & Head about the Trust. DM explained that it was just a general discussion and they are looking at other Trusts and gathering info. DM explained that St James have applied for academisation and are currently awaiting approval. The LGB are being very robust in their questioning. DM discussed the current MAT & TWT meeting arrangements and proposed combining the meetings going forward now that the Trust structure is changing. DM confirmed that the agenda items will clearly show if they relate to the MAT or the TWT and there will be separate minutes. All agreed to this proposal and SB will change the meeting dates. DM confirmed that Steve Hayfield has resigned from the Trust. Steve is happy to contribute to the Trust in future where possible. 	SB

	<ul style="list-style-type: none"> • RJ proposed contacting Steve Hindley from Midas as a potential new Trustee? RB explained that there was already a connection to Midas on the CEC LGB. All agreed not to approach at this time. <p><u>Ted Wragg Trust matter</u></p> <ul style="list-style-type: none"> • DM explained that one of the parent governors within the TWT has resigned. DM proposed the appointment of Shahar Lashkor as the new parent Governor? All agreed. 	
	<p>Date of next meeting: Tuesday 15th September 2015 at Cranbrook Education Campus</p>	
	<p>Future agenda items:</p>	