

Meeting Minutes
Performance and Standards Committee
Wednesday 7th December 2016, 16.30 – 18.30
Boardroom , St James School

Attendees:

Debra Myhill – Chair (DM)
 Saxon Spence (SS)
 Tatiana Wilson (TW)
 Moira Marder (MM)
 Jon Lunn (JL)

Alison Layton-Hill - Clerk & Trust Secretary (ALH)

Item Ref	Business	Action
1.	Welcome DM welcomed all present	
2.	Attendance There were no apologies	
3.	Declarations of Interest None	
4.	Minutes of Previous meetings The minutes of the meeting held on 5 th October 2016 were agreed.	
5.	Matters Arising DM to refer SS's query about the pay review for centrally operating staff to JM.	DM
Monitoring		
6.	Minutes from LGB meetings <ul style="list-style-type: none"> • Cranbrook Current capacity in the school has picked up the role of the literacy specialist. There was a question about how progress in the primary school is measured. There is definite progress formally with convergence within the schools. The new dashboard has KPIs for EYFS, phonics, KS1 and KS2. JL is undertaking some modelling work to support teachers to see what progress looks like. Life without levels is challenging and the DfE are aware that the KS2 assessment and the moderation was unreliable. It was agreed to ask the Board of Trustees to write formally to Rebecca Clark about the issues with pupil premium funding and fairer funding. • St James There was a recognition that the Armed forces offer good careers but caution should be exercised in terms of their marketing within our schools. 	DM

	<p>In general it was noted that some summaries are not being completed fully by clerks, however there was recognition that the clerks had expressed concern with the timing of meetings. Next year's meetings will be set in collaboration.</p>	
7.	<p>MAT Development Plan</p> <p>MM presented the draft MAT Development Plan which the RSC office requested. The document includes the critical areas set out in the individual school improvement plans, DM confirmed that Ofsted will expect this. DM suggested a specific section on staffing. MM reported that Rebecca Clarke felt that school improvement was a strength.</p> <p>It was agreed that community involvement and use of buildings would be part of the school's improvement plan.</p> <p>SS stressed that the consistent tracking of groups with a focus on high achievers and disadvantaged students must not result in missing the rest of pupils. MM stated that the Trust is good at providing evidence of achievement, self-evaluation and professional development opportunities. There is a need to centralise performance management. MM has bid for extra finance.</p> <p>It was agreed that this group will review targets in the improvement plan. Link trustees should receive the school's performance plan as it will be discussed in the LGB Performance and Standards meetings. The take up of Raise Online training was low and Jon will provide this to each LGB.</p> <p>It was suggested that the improvement plan is sent to Rebecca Clarke for her feedback. MM advised that Rebecca Clarke had put the Trust forward for a Trust Growth Check which we are undertaking with Haberdashers.</p> <p>All present thanked MM.</p>	<p>JL</p> <p>MM</p>
8.	<p>MAT Data Dashboard</p> <p>JL introduced and explained the documents. It was agreed that this meeting only requires the Dashboard front page headlines. DM said most of the data should be scrutinised at a local level. The document is in a strengths and weaknesses format as set out by the DfE. Each LGB will receive more detailed school specific information.</p> <p>JL reminded all present of the importance that all governors understand the performance figures.</p> <p>Cranbrook now has a dashboard that shows KS1, EYFS and Phonics. The Head of School (primary) is attending the Dartmoor Alliance meetings which is useful for sharing data and giving a wider view of other schools.</p> <p>JL explained that the sections on the dashboard are embryonic and further population of the tables will follow. All three schools will be converging next year on data. On a point of format the coloured dots are to be changed to colourless arrows. JL does not anticipate that the data will be totally accurate until September, as some elements are being considered by each school in a slightly different context.</p>	<p>JL</p>

9.	<p>Raise Online Key Findings</p> <p>JL presented a summary of challenges that Isca academy and St James school need to focus on. The vision of the trust is to have a differentiated SEN provision and this needs to be a priority.</p> <p>SS raised that the trust should be working towards a no exclusion policy as exclusions have a long term impact. Behaviour is strong in both schools.</p> <p>There was recognition of good work in maths. St James were in the top 6% for progress and it was agreed to send a letter to St James in recognition of their achievement. Isca are in the top 14% for high ability maths. However MM would like to see more A and A* grades in English.</p> <p>SS to send information on Learn to Live provision to MM.</p> <p>MM advised that there has been a marked reduction in NEETS and children are sustaining education at Exeter College. There is good collaborative work happening across the MAT.</p>	DM SS
10.	<p>Cycles of Business</p> <p>MM and JL to consider if the agenda for this Committee should be the same for each meeting or if there is to be a specific cycle.</p>	MM/J L
Items for Approval		
Items for Information		
11.	The recent Isca Ofsted Report was commended.	
Any Other Business & Next Meeting Date		
Date of next meeting: Wednesday 18th January 2017		

Signed by Chair of the Committee:



Date: 15 March 2017